

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

July 14, 2009

1. The meeting was called to order at 8:00 a.m. by Chairman Marty Danzer, in the offices of the solid waste commission. Those in attendance were Executive Board members: Marty Danzer, Carroll County Supervisor; Jim Pedelty, City of Carroll; Keith Dorpinghaus, City of Coon Rapids; Edgar Hunt, City of Lanesboro, and Harvey Dales, City of Manning. Also attending were Mary Wittry, Director, and Muriel McDermott, Office Manager.
2. Wittry asked to add to "other," report on equipment repairs, and Audubon County's request for information. Pedelty moved and Dales seconded the motion to approve the agenda as presented along with additions. Motion carried, all voting aye.
3. Hunt moved and Dorpinghaus seconded the motion to approve the minutes of the Executive Board meeting on June 9, 2009. Motion carried, all voting aye except Pedelty, who abstained due to his absence at the June meeting.
4. Commission secretary, Dorpinghaus, reviewed the Bills Payable--see attached. Wittry reviewed the larger bills, including one to JJ Westhoff for the 3rd pay app of \$317,180.30. Wittry recommends that a check to Westhoff be issued and signed, but be held pending repair to a pump, and the remaining survey work, both of which will be completed soon. Dorpinghaus moved and Pedelty seconded the motion to approve the bills as presented, and to hold the Westhoff check per Wittry's recommendation. Motion carried, all voting aye.
5. McDermott presented the financial report --see attached. Pedelty moved and Dales seconded the motion to approve the financial report as presented. Motion carried, all voting aye.
6. Lease Agreement for shooting range: Wittry reported that a lease agreement, between the Carroll County Conservation Board and the Carroll County Solid Waste Management Commission for property involving a proposed shooting range, was received. This agreement, which initially runs for 10 years, at a cost of \$1 per year, will begin with the approval of the governing bodies of both parties. The Board will be responsible for the maintenance and trash pickup and disposal on this property, and will also maintain insurance on the shooting range and its operation and will name the Commission as an additional named insured for liability and premises coverages. Dales made a motion to accept the Lease Agreement as presented. Pedelty seconded the motion, motion carried, all voting aye.
7. Contract for recycling and disposal of appliances: Wittry reported that the contract period is up for the appliance disposal with ESI. Quandt Auto Salvage, who is now a certified demanufacturer and in very good standing with the DNR, submitted a proposal for a 2 year agreement for collection of appliances from the Commission. Hunt made a motion and Pedelty seconded, to approve signing the contract with Quandt Auto Salvage for the recycling and disposal of appliances. Motion carried, all voting aye.
8. New scale: Wittry reported that 5 companies submitted bids for the construction and installation of a new 14 X 80 foot scale at the Recycling Center. Scale Sales & Services was the low bid, at \$72,950.00. Work would commence in October. Dales made a motion to accept the low bid from Scale Sales and Services. Dorpinghaus seconded the motion, motion carried, all voting aye except for Pedelty who abstained due to a familial relationship with one of the bidders.
9. Repair work on closed site: Wittry reported that due to wet weather this spring and summer, repairs and seeding on the closed site have not been done. No action was taken at this time and the situation will be revisited in the August meeting.
10. Update on Phase 2 construction progress: Wittry noted that we are close to substantial completion and the report should go to the DNR later this week. The DNR will take 5 days to review, and once the go ahead is given, we will commence filling in that area.
11. Landfill operations: Wittry noted that there is a lot of work to be done before winter, weather permitting.
12. Wittry gave an update on recycling operations.
13. Wittry asked to move the August Commission meeting to August 18. Ok by all.
14. Equipment repairs: Wittry reported that the 963 Track loader was taken to Des Moines for repairs on both the transmission and final drive. Both are covered under warrantee. They are hoping to have it back later today.

Wittry informed the Board about a request for information from Janet Hansen, Director of the Audubon County Transfer Station. Discussion ensued about current and future marketing efforts.

14. Pedelty moved and Dorpinghaus seconded the motion to adjourn the meeting at 8:30 a.m. Motion carried, all voting aye.

Next regular Board Meeting: August 18, 2009, 8:00 a.m. (NOTE TIME CHANGE)

Respectfully submitted by:

Muriel McDermott