

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION

EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

July 13, 2010

1. The meeting was called to order at 8:00 a.m. by Vice Chairman Edgar Hunt, in the offices of the solid waste commission. Those in attendance were Executive Board members: Jim Pedelty, City of Carroll; Keith Dorpinghaus, City of Coon Rapids; Edgar Hunt, City of Lanesboro; and Harvey Dales, City of Manning. Also attending were Mary Wittry, Director, and Muriel McDermott, Office Manager.
2. Dales made a motion to approve the agenda as presented. Pedelty seconded the motion. Motion carried, all voting aye.
3. Dorpinghaus moved and Pedelty seconded the motion to approve the minutes of the Executive Board meeting on June 8, 2010. Motion carried, all voting aye.
4. Dorpinghaus, Commission Secretary, reviewed the Bills Payable--see attached. Wittry discussed the larger bills. Pedelty moved and Dales seconded the motion to approve the bills as presented. Motion carried, all voting aye.
5. McDermott presented the financial report --see attached. Pedelty moved and Dorpinghaus seconded the motion to approve the financial report as presented. Motion carried, all voting aye.
6. Wittry informed the Board that Shelby and Guthrie Counties agreed to extend the Recycling Agreement with the Commission for 5 years, to 2015, with automatic renewal. Processing fees will continue to be evaluated annually. Wittry recommended to the Board to accept the Recycling Agreement as presented. Dales made a motion to accept the agreement, Dorpinghaus seconded the motion, motion carried, all voting aye.
7. Wittry informed the Board that the amount of solid waste being placed in the landfill is increasing, warranting the need to build a new cell next summer. This new cell will combine Cells 2B & 3, covering 5 acres. The plan would be to get the Bid Documents out on the street this fall to move dirt and to start construction in the Spring. Wittry recommended to the Board to begin with the engineering services to develop the new cell the Spring of 2011. Dales made a motion to accept the engineering services agreement with Foth Infrastructure for services related to design and construction of cell 2b&3. Hunt seconded the motion, motion carried, all voting aye.
8. Wittry reported that Olsen, Muhlbauer's audit agreement with the Commission expired this year. A "right to know" ad had been placed in the paper, and Olsen, Muhlbauer was the only respondent, with a proposal for a 3 year agreement. Dorpinghaus made a motion to accept Olsen, Muhlbauer's proposal. Wittry noted that the firm has done good work for the Commission with dealing with all the landfill regulation. Dorpinghaus made a motion and Dales seconded the motion, motion carried, all voting aye, with the exception of Pedelty who abstained due to a familial relationship within the firm.
9. Wittry discussed equipment repairs.
10. Landfill update: Wittry informed the Board about new permit regulations that are coming up for landfills.
11. Recycling update: Wittry reported no changes.
12. Wittry noted that personnel from the Commission's engineering firm will be present at the August meeting.
13. Hunt moved and Pedelty seconded the motion to adjourn the meeting at 8:32 a.m. Motion carried, all voting aye.

Next Executive Board meeting: August 10, 2010, 8:00 a.m.

Respectfully submitted by:

Muriel McDermott