

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION

EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

November 9, 2010

1. The meeting was called to order at 8:00 a.m. by Vice Chairman Edgar Hunt, in the offices of the solid waste commission. Those in attendance were Executive Board members: Keith Dorpinghaus, City of Coon Rapids; Edgar Hunt, City of Lanesboro, and Harvey Dales, City of Manning. Also attending were Pat O'Brien, Commission accountant with Olsen, Muhlbauer; Mary Wittry, Director, and Muriel McDermott, Office Manager.
2. Dorpinghaus made a motion to approve the agenda. Dales seconded the motion. Motion carried, all voting aye.
3. Dales moved and Dorpinghaus seconded the motion to approve the minutes of the Executive Board meeting on October 12, 2010. Motion carried, all voting aye.
4. Dorpinghaus, Commission Secretary, reviewed the Bills Payable--see attached. Wittry discussed the larger bills. Dorpinghaus moved and Dales seconded the motion to approve the bills as presented. Motion carried, all voting aye.
5. McDermott presented the financial report --see attached. Dales moved and Dorpinghaus seconded the motion to approve the financial report as presented. Motion carried, all voting aye.
6. Insurance limits for general liability and bodily injury was discussed. Dales made a motion to increase the Commission liability from \$2 million to \$5 million. Hunt seconded the motion, motion carried, all voting aye. Coverage for wrongful acts by directors and officers was also discussed. Dorpinghaus made a motion to include coverage for wrongful acts by directors and officers, Hunt seconded the motion, motion carried, all voting aye.
7. O'Brien discussed the 2009-2010 audit, noting new audit requirements. Dorpinghaus made a motion to accept the 2009-2010 audit as presented. Dales seconded the motion, motion carried, all voting aye.
8. Wittry provided information regarding the new mandatory construction permit for air quality regulations. Wittry attended a training session and will have the necessary forms completed and turned in by the January 1 deadline.
9. Wittry reported that Rogness Excavating began moving dirt on Nov. 8. Rogness plans to have 300,000 cubic feet of dirt excavated by Christmas. Substantial completion for this cell construction project is July 15, 2011.
10. Landfill update: Ziegler is rebuilding the final drive on the right side of the Cat 963. That machine is on the schedule for replacement/rebuild in the next fiscal year. There was a brush fire on October 27, during a period of strong winds, after no burning had been done for more than a month. A donation and letter of appreciation will be sent to the Fire Department. Their service was greatly appreciated. A semiannual inspection report was submitted to the DNR for the old closed landfill site.
11. Recycling update: A reporter from the Carroll Herald interviewed Wittry for an informational article regarding single stream recycling.
12. Marketing update: Nothing to report.
13. The next meeting date will be December 14 at 8:00a.m.
14. No "other".
15. Dorpinghaus moved and Dales seconded the motion to adjourn the meeting at 8:47 a.m. Motion carried, all voting aye.

**Next Executive Board meeting: December 14, 2010, 8:00 a.m.**

Respectfully submitted by:

Muriel McDermott