

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

October 12, 2009

1. The meeting was called to order at 7:30 a.m. by Chairman Marty Danzer, in the offices of the solid waste commission. Those in attendance were Executive Board members: Marty Danzer, Carroll County Supervisor; Jim Pedelty, City of Carroll; Keith Dorpinghaus, City of Coon Rapids; and Edgar Hunt, City of Lanesboro. Also attending were Pat O'Brien, Commission Accountant; Mary Wittry, Director, and Muriel McDermott, Office Manager.
2. Pedelty moved and Dorpinghaus seconded the motion to approve the agenda as presented. Motion carried, all voting aye.
3. Hunt moved and Pedelty seconded the motion to approve the minutes of the Executive Board meeting on September 15, 2009. Motion carried, all voting aye.
4. Commission secretary, Dorpinghaus, reviewed the Bills Payable--see attached. Wittry noted that there was no pay app for Westhoff Construction in this month's bills because they haven't as yet returned the change orders and lien waivers. Pedelty moved and Dorpinghaus seconded the motion to approve the bills as presented. Motion carried, all voting aye.
5. McDermott presented the financial report --see attached--and made Board members aware of a questionable bad debt. Dorpinghaus moved and Pedelty seconded the motion to approve the financial report as presented. Motion carried, all voting aye.
6. Wittry presented a clarification for Commission policy on accumulated earned time. Pedelty made a motion and Dorpinghaus seconded to approve the proposed policy clarification as presented--see attached. Motion carried all voting aye.
7. O'Brien gave highlights from the draft audit for 2008-2009. He reported that the audit was good and that the Commission is in a very positive position. A draft audit will be available for review at the November meeting.
8. Wittry received a legal opinion stating that no bid process was required for leasing the newly obtained farm ground. It was decided that Leon Baumhover could continue farming it as he had for the City of Carroll as it connects to land he is presently leasing from the Commission. Hunt made the motion and Pedelty seconded to leave the rent amounts at the present rate and to continue renting to the current renters for the upcoming year. Motion carried, all voting aye.
9. Wittry reported that the original design of the stormwater pump system didn't take into consideration infiltration of sediment. Foth will absorb the cost of redesigning a solution. The additional cost of construction will be approximately \$12,000. Dorpinghaus made a motion and Pedelty seconded to accept the new design and to get the work done. Motion passed, all voting aye.
10. Wittry reported that the new scale was installed the week of September 21. Wittry noted that Scales Sales & Service Inc. chose to use a cheaper concrete mix in the base rather than the hot mix called for in the specs. Due to this, the cost was lowered \$910 to reflect the difference in price, SS&S will inspect the foundation in the spring to test the integrity of the concrete, and they will guarantee the foundation for the life of the scale. Pedelty made a motion to approve payment with the deduction plus concessions. Dorpinghaus seconded the motion, motion carried, all voting aye.
11. Wittry reported that an original overhead door in the recycling center is in need of replacement. The cost of replacement--\$5350--was included in the 2008-2009 budget and would be moved to the 09-10 budget. Pedelty made a motion and Hunt seconded to accept the proposal to install this door. Motion carried, all voting aye.
12. a) DNR inspection: Clean bill of health, no violations or deficiencies.
b) Engineer's inspection on closed landfill: Under the DNR rules, inspection of the closed landfill will take place twice a year and be certified by a PE.
c) Groundwater monitoring: Monitoring wells and probes have been installed and results will be analyzed for the closed landfill site.
d) Greenhouse gas mandatory reporting: New EPA ruling came out in September 2009 regarding monitoring closed landfills for carbon dioxide emissions.
13. Next meeting date: November 10, 2009
14. Pedelty moved and Dorpinghaus seconded the motion to adjourn the meeting at 8:25 a.m. Motion carried, all voting aye.

Next regular Board Meeting: November 10, 2009, 8:00 a.m.

Respectfully submitted by:

Muriel McDermott