

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION  
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

September 11, 2017

1. The meeting was called to order at 7:00 a.m. by Chairman Marty Danzer, in the offices of the solid waste commission. Others in attendance were Harvey Dales, City of Manning; Dr. Eric Jensen, City of Carroll; Mike Schwabe, City of Breda; and Jeff Anthofer, City of Coon Rapids. Also attending were Mary Wittry, Director and Dan Halbur, Office Manager.
2. Agenda: Dales made the motion to approve the agenda and Dr. Jensen seconded. Motion carried, all voting aye.
3. Dales made the motion and Schwabe seconded to approve the minutes of the Executive Board meeting on August 8, 2017. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Barker Lemar Engineering--\$510.34—lodging for Wastecon; Central States Wire Products--\$3452.40—baling wire; Iowa Recycling & Solid Waste Management --\$500.00—fall conference registration; Jerico--\$1806.75—dust control; Kolbeck--\$3898.25—brush and wood grinding; Card Center--\$925.47—Wastecon registration and conference call; Stone Printing--\$3898.25—scale tickets, posters, and office supplies. Dales made the motion and Dr. Jensen seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Dales made the motion and Anthofer seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Discussion/decision to add office manager to manage investment accounts: Anthofer made the motion and Schwabe seconded to add office manager to manage investment accounts. Motion carried, all voting aye.
7. Discussion/decision on updated policy manual: Anthofer made the motion to approve the updated policy manual and review every two years and Dr. Jensen seconded. Motion carried, all voting aye.
8. Discussion/decision on revenue sharing: Wittry presented to the board a revenue sharing proposal for businesses delivering pure cardboard with a minimum of 200 ton annually. Dales made the motion and Schwabe seconded to approve revenue sharing when market value is at, or above, \$100 per ton. Motion carried, all voting aye.
9. Environmental Management Systems (EMS) update: Wittry updated the board on the food waste diversion project and that grant applications for projects for 2018 are due by November 1, 2017.
10. Leachate forcemain and sanitary sewer installation update: Wittry informed the board on the current status of the project. No action taken.
11. Landfill update: Wittry informed the board seeding has been done at the landfill, the van works great, there is inmate training on Friday, and that Wittry will present the annual update at Buena Vista's board meeting on Friday.
12. Recycling update: Wittry informed the board of the three single stream meetings on Tuesday and Wednesday in Carroll, Crawford, and Guthrie counties.
13. Other: Next meeting date: October 10, 2017 at 8:00 am.
14. Dr. Jensen made the motion and Anthofer seconded to adjourn the meeting at 7:41 a.m. Motion carried, all voting aye.

Dan Halbur