

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

November 14, 2017

1. The meeting was called to order at 8:00 a.m. by Chairman Marty Danzer, in the office of the Carroll County Recycling Center. Others in attendance were Dr. Eric Jensen, City of Carroll; Mike Schwabe, City of Breda; and Harvey Dales, City of Manning. Also attending were Bob Muhlbauer, Commission CPA; Mary Wittry, Director and Dan Halbur, Office Manager.
2. Agenda: Dales made the motion to approve the agenda and Schwabe seconded. Motion carried, all voting aye.
3. Schwabe made the motion and Dales seconded to approve the minutes of the Executive Board meeting on October 10, 2017. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: All Pro Door--\$8520.00—new overhead door; Bauer Built--\$1676.68—2 sets of new tires; Foth --\$9963.42—general consulting, groundwater sampling, single stream feasibility study; Iowa Communities Assurance Pool--\$13821.63—liability insurance; Metro Waste Authority--\$4527.48—quarterly payment for household hazardous waste recycling; Recovery Systems--\$2630.53—new electronics and power supply on big baler. Dales made the motion and Schwabe seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Dales made the motion and Dr. Jensen seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Muhlbauer discussed the final June 30, 2017 audit report. Schwabe made the motion and Dales seconded to approve the June 30, 2017 audit as presented. Motion carried, all voting aye.
7. Discussion/decision on farm rent: Wittry informed the board that termination notices have been sent to Jesse Baumhover and Jake Kuker prior to the September 1 deadline. Schwabe made the motion and Dr. Jensen seconded to offer all farmland for rent to Jesse Baumhover for \$250.00 per acre. Motion carried, all voting aye.
8. Environmental Management System (EMS): Wittry provided an overview of the EMS program and 2017 and 2018 projects.
9. Single Stream Study: Wittry discussed preliminary results of the study. Presentation of the results will be November 29, 2017 at 5:00 p.m. at the Carrollton Centre.
10. Landfill update: Wittry informed the board that the new compactor is scheduled to arrive in January, inmates will be here Wednesday, and management from North Central Correction Facility will also be here to observe the inmates duties.
11. Recycling update: Wittry informed the board that cardboard decreased again from the previous month.
12. Other: Next meeting date: December 12, 2017 at 8:00 am.
13. Schwabe made the motion and Dales seconded to adjourn the meeting at 8:58 a.m. Motion carried, all voting aye.

Dan Halbur