

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION  
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

March 13, 2018

1. The meeting was called to order at 8:00 a.m. by Chairman Marty Danzer, in the boardroom of the Carroll County Recycling Center. Others in attendance were Jeff Anthofer, City of Coon Rapids; Harvey Dales, City of Manning; and Mike Schwabe, City of Breda. Also attending were Mary Wittry, Director, and Dan Halbur, Office Manager.
2. Agenda: Wittry requested discussion of the conference room and bad debt in other business. With the addition, Dales made the motion to approve the agenda and Anthofer seconded. Motion carried, all voting aye.
3. Schwabe made the motion and Dales seconded to approve the minutes of the Executive Board meeting on February 12, 2018. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Foth--\$34058.53—permit renewal, annual water quality report, and work on maintenance building; and Mastercard--\$891.52—(\$847 will be reimbursed by ISOSWO for plane ticket). Anthofer made the motion and Schwabe seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Schwabe made the motion and Dales seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Discussion/decision on bid specifications: Wittry presented a revised preliminary drawing of the maintenance building to the board. Schwabe made the motion to approve the maintenance building to be put out for bid and Anthofer seconded. Motion carried, all voting aye.
7. Wittry discussed the agreement received by West Central Iowa Rural Water Association to hook up water to the new maintenance building. Dales made the motion to approve the agreement and Schwabe seconded. Motion carried, all voting aye.
8. Landfill update: Wittry informed the board of due dates to upcoming reports; inmates will be on site this week; windscreens have been ordered; and hazardous waste day with DMACC will be Saturday, April 21, 2018.
9. Recycling update: Wittry informed the board that all products continue to move and that the Commission will be receiving a cost estimate to replace the commingle sorting line and ventilation system by the next board meeting.
10. Next meeting date: April 10, 2018 at 8:00 a.m.
11. Other: Wittry informed the board that a renter's December farm rent has not been paid and discussed the need to enlarge the conference room. The Commission attorney will be consulted regarding the unpaid farm rent and modifications will be made to increase the size of the conference room.
12. Anthofer made the motion and Dales seconded to adjourn the meeting at 8:31 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Daniel J Halbur