

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

February 11, 2019

- The meeting was called to order at 7:30 a.m. by Chairman Jeff Anthofer, in the office at the Carroll County Recycling Center. Others in attendance were Dr. Eric Jensen, City of Carroll; Harvey Dales, City of Manning; Mike Schwabe, City of Breda; and Rich Ruggles, Carroll County Supervisor. Also attending were Mary Wittry, Director, and Dan Halbur, Office Manager.
- Agenda: Wittry added to "other" discussion of Solid Waste Association of North America (SWANA) Conference and Education Coordinator position. With the addition, Dales made the motion to approve the agenda and Dr. Jensen seconded. Motion carried, all voting aye.
- Schwabe made the motion and Dales seconded to approve the minutes of the Executive Board meeting on January 9, 2019. Motion carried, all voting aye.
- Dales reviewed the Bills Payable--see attached. Wittry went over the following: Rotert Construction--\$44204.48—maintenance building pay application #8; Bomgaars--\$1112.89—supplies for maintenance building; Drees Company--\$2928.52—piping for pressure washer and sewer line work for maintenance building; Foth--\$17286.60—maintenance building, commingle line renovations, cell 5B/6, and general; Iowa Pump Works--\$2141.69—pump repair; Midwest Wholesale--\$2517.33—supplies for maintenance building; Napa--\$359.98—battery pack and torch kit; Northwest Mfg., Inc.--\$4659.30—recycling dumpsters; ServiceMaster by Rice--\$795.00—office floor cleaning; Ziegler--\$1344.68—maintenance and repairs. Dr. Jensen made the motion and Dales seconded to approve the bills as presented. Motion carried, all voting aye.
- Halbur presented the financial report --see attached. Dales made the motion and Schwabe seconded to approve the financial report as presented. Motion carried, all voting aye.
- 1 bid was received for the recycling center modification. Dr. Jensen made the motion to approve Recovery Systems bid of \$436,470 and Schwabe seconded. Motion carried, all voting aye.
- Rock supplier for recycling areal: 2 bids were received. Schwabe made the motion and Ruggles seconded to approve Tiefenthaler Ag Lime's bid of \$20.88 per ton. Motion carried, all voting aye.
- Bids for Bobcat skid loaders: 2 bids were received for the Bobcat 751 and 1 bid for the Bobcat S150. Dales made the motion and Dr. Jensen seconded to accept the high bid for each; Russ Riesenberg bid of \$9250 for the 751 and Dan Nieland bid of \$10150 for the S150. Motion carried, all voting aye.
- Job description/wage: Wittry informed the board the job description for the open position has been expanded to include additional responsibilities and a higher starting wage range. Schwabe made the motion and Dales seconded to approve the modification of the job description/wage. Motion carried, all voting aye.
- Installation of fans and signs: Wittry reported that Drees Co. submitted a bid of \$2957.02 for 3 fans in the maintenance building; and \$937.00 for exit signs. Schwabe made the motion to approve Drees Co. bid for the fans and exit signs and Dr. Jensen seconded. Motion carried, all

voting aye except for Anthofer voting naye.

- Wittry discussed options for transporting inmates. No action taken.
- Environmental Management System (EMS) update: Wittry updated the board on the maintenance building solar project and discussed upcoming projects.
- Recycling update: Wittry discussed legislation being introduced regarding the bottle bill.
- Landfill update: Wittry reported that the new 973 Track Loader and windscreens will arrive in March.
- Other: Wittry informed that board that Dan Halbur was selected by state chapter Iowa Society of Solid Waste Operations (ISOSWO) for sponsorship to attend a national conference SWANApalooza and that Shelby and Crawford counties have approved funding for the education coordinator position.
- Next meeting date: Tuesday, March 12, 2019 at 7:00 a.m.
- Dr. Jensen made the motion and Ruggles seconded to adjourn the meeting at 8:16 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Dan Halbur