

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

March 12, 2019

1. The meeting was called to order at 7:00 a.m. by Chairman Jeff Anthofer, in the office at the Carroll County Recycling Center. Others in attendance were Harvey Dales, City of Manning; and Rich Ruggles, Carroll County Supervisor. Also attending were Mary Wittry, Director, and Dan Halbur, Office Manager.
2. Agenda: Ruggles made the motion to approve the agenda and Dales seconded. Motion carried, all voting aye.
3. Dales made the motion and Ruggles seconded to approve the minutes of the Executive Board meeting on February 11, 2019. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Bomgaars--\$804.60—gloves and supplies; Central States Wire Products--\$4230.00—baler wire; Drees Company--\$3894.02—maintenance building fans and exit signs; Eagle Pressure Washer Service--\$8163.82—pressure washer; Foth--\$37345.35—construction and annual water quality report; Grossman & Sons Excavating--\$2500.00—concrete removal; Scales, Sales, & Service--\$820.49—scale traffic light; Tiefenthaler Ag-Lime--\$23873.30—freight and rock. Dales made the motion and Ruggles seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached and reviewed investments. Dales made the motion and Ruggles seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Discuss/approve used lift: Wittry discussed a used scissors lift for the maintenance building. Anthofer made the motion and Ruggles seconded to negotiate a price and purchase the lift. Motion carried, all voting aye.
7. EMS update: Wittry reviewed 2018 objectives and targets, new objectives and targets for 2019, Environmental Policy, and Internal and External audits. Wittry also announced that the Environmental Protection Commission (EPC) will be on site April 15 for a tour.
8. Recycling update: Wittry discussed the commingle line renovation project.
9. Landfill update: Wittry reported on landfill conditions, arrival of 6 wind screens, and the status of the new 973 track loader.
10. Upcoming events:
 - Household Hazardous Materials Day – April 6 at DMACC; 9:00 – 11:00 a.m.
 - Electronics Disposal Day – April 13 at Pella; 7:30 – 9:30 a.m.
11. Other: Halbur gave a presentation on the SWANApalooza conference. Wittry informed the board that Mark Kanealy was hired for the Production Staff/Assistant Production Coordinator position.
12. Next meeting date: Tuesday, April 9, 2019 at 7:00 a.m.
13. Dales made the motion and Ruggles seconded to adjourn the meeting at 7:58 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Dan Halbur