

CARROLL COUNTY SOLID WASTE MANAGEMENT COMMISSION  
EXECUTIVE BOARD MEETING--UNOFFICIAL MINUTES

July 10, 2018

1. The meeting was called to order at 8:00 a.m. by Chairman Marty Danzer, in the boardroom of the Carroll County Recycling Center. Others in attendance were Harvey Dales, City of Manning; Dr. Eric Jensen, City of Carroll; and Mike Schwabe, City of Breda. Also attending were Mary Wittry, Director and Dan Halbur, Office Manager.
2. Agenda: Wittry added to "other" discussion of archery range. Dales made the motion and Dr. Jensen seconded to approve the agenda as presented, along with the addition. Motion carried, all voting aye.
3. Schwabe made the motion and Dr. Jensen seconded to approve the minutes of the Executive Board meeting on June 12, 2018. Motion carried, all voting aye.
4. Dales reviewed the Bills Payable--see attached. Wittry went over the following: Kolbeck--\$3636.00--tree/pallet grinding; Lovegreen Industrial Services--\$4417.63--baler repair; Metro Waste Authority--\$4787.68--hazardous waste program; Rotert Construction--\$83632.30--first pay application for maintenance building; Stone Printing--\$1553.00--table, chairs, and printing. Dales made the motion and Schwabe seconded to approve the bills as presented. Motion carried, all voting aye.
5. Halbur presented the financial report --see attached. Dales made the motion and Dr. Jensen seconded to approve the financial report as presented. Motion carried, all voting aye.
6. Discussion/decision new computer: Schwabe made the motion to accept Wittry's recommendation for a new computer and Dr. Jensen seconded. Motion carried, all voting aye.
7. Maintenance building update: Wittry informed the board of two change orders and water and electric will be hooked up after the dirt work is completed.
8. Environmental Management System (EMS) update: Wittry presented the results of the external audit, the electronic sign has been ordered, and the recycling trailer has been moved to Swan Lake.
9. Landfill update: Wittry reported on results of the aerial survey, current conditions, eastern area, and upcoming dates for cell construction.
10. Recycling update: Wittry reported on upcoming projects and Hannah Irlbeck has been hired as a summer intern and has been working for two weeks.
11. Other: Wittry informed the board that the Conservation Board has contacted the Commission regarding the archery range.
12. Schwabe made the motion and Dr. Jensen seconded to adjourn the meeting at 8:37 a.m. Motion carried, all voting aye.

Respectfully submitted by:

Daniel J Halbur